



**JOB POSTING**  
**Operations**  
**Grounds Maintenance Assistant**  
**Wage \$15.85 per hour**  
**8 week contract position - 35 hours per week**

**KEY RESPONSIBILITIES:**

- Assist with lawn maintenance and grounds care at multiple facilities
- Assist with weeding, planting, and caring for plant life at all locations
- Assist with special projects as assigned by supervisor
- Assist with exterior cleaning and painting
- Adhere to a strict policy of confidentiality
- Work safely, identify any health and safety concerns and report to management
- Follow Mission Services workplace health and safety policies and procedures at all times
- Committed to uphold the organization's mission, values and standards

**QUALIFICATIONS:**

- Experience with tools and equipment handling
- Organized with good communication skills
- Works effectively to solve problems, both independently and as a team participant
- Exemplifies loyalty, confidentiality, tact and courtesy
- Respects the people we serve and demonstrates an understanding of their needs

**HOURS OF WORK:**

- 35 hours per week
- Ability to work a flexible schedule including evenings and weekends

**REQUIREMENTS:**

- Police Vulnerable Sector Check
- Steel toed boots required

**This position has been made possible through the funding provided by Canada Summer Jobs Program.**

**Eligible applicants must meet the following criteria:**

- Is between 15-30 years of age at the start of employment
- Is a Canadian Citizen, permanent resident or person whom refugee protection has been conferred under the Immigration and Refugee Protection Act\*; and  
\*International students are not eligible.
- Is legally entitled to work according to relevant provincial legislation and regulations

**To apply for this position, please send your cover letter and resume quoting the job title by May 23, 2019 to:**

**Director of Human Resources**  
**Mission Services of Hamilton**

P.O. Box 368, Hamilton, ON L8L 7W2 or email to [HR@mission-services.com](mailto:HR@mission-services.com)

**Mission Services is an equal opportunity employer** – If you require an accommodation during the recruitment and selection process, please let us know. We will work with you to meet your needs.

We thank all applicants, however, only those candidates selected for an interview will be contacted.