



Board Member Volunteer Position

**Three (3) year term to a maximum of two (2) consecutive terms,
subject to applicable By-Laws.
1 Position**

Mission Services of Hamilton's Mission is: Restoring hope and empowering people to find their way forward. The organization's Vision is: We envision a resilient and healthy community that is compassionate, equitable and hopeful. Mission Services is guided by the values of Dignity, Innovation, Compassion and Excellence.

Mission Services is seeking volunteer Board members whose skills, experience and community perspectives support effective governance and the organization's strategic direction. Recruitment priorities may include experience or understanding of homelessness, domestic and intimate partner violence, addictions and mental health, governance, finance, legal, HR, risk, community systems, fund development or other priority areas identified through the Board Skills Matrix.

POSITION SUMMARY:

The Board of Directors represents the organization's Members in determining and requiring appropriate organizational performance. The Board follows the governance framework established in the Governance & Policy Manual, provides strategic oversight, and supports Mission Services in advancing its mission, vision and values.

KEY RESPONSIBILITIES:

- Prepare for and attend Board meetings.
- Work as a team member and support Board decisions once made.
- Review, clarify and amend the mission and objectives of the organization as required.
- Develop, amend and approve By-Laws and governing policies.
- Monitor the performance of the organization.
- Keep informed about community issues relevant to the work of Mission Services.
- Participate in the recruitment of new Board members.
- Participate in Board Committees.
- Participate in strategic planning processes.

QUALIFICATIONS:

- Knowledge of community services, including addictions, mental health, housing, poverty and violence against women.
- Commitment to the organization's mission, vision and values.
- Availability to meet Board and committee time commitments.
- Openness to learning.
- Value and support the principles of equity, diversity and inclusion.

REQUIRED CHECKS AND ACKNOWLEDGEMENTS:

- If elected or appointed, Board members are required to apply for a Criminal Record and Judicial Matters Check within thirty (30) days and provide documentation as soon as possible following election/appointment.
- Board members are required to sign a Confidentiality Agreement and review/sign the Code of Conduct.

TERM: Three (3) year term to a maximum of two (2) consecutive terms, subject to applicable By-Laws.

**To apply, please send your cover letter and resume to:
Erika Morton - Board Chair boardchair@mission-services.com
This position will remain posted until filled**

At Mission Services of Hamilton, we value diversity in our employees, and we work from an anti-racism/anti-oppression framework and strive for equity and inclusion.

We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, people living with disabilities, and those with lived experience of abuse, food insecurity, homelessness, mental health difficulties and addictions.

Mission Services is also committed to developing an inclusive, barrier-free selection process and work environment. We thank all applicants, however, only those candidates selected for an interview will be contacted. If contacted, please advise us if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.

We are committed to a fair and transparent hiring process.

While our recruitment system may use AI-assisted tools to help screen applications, final decisions are made by our recruitment team, and all applications receive human review.