



MISSION SERVICES

Sponsor a Family Toolkit



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One of the ways that you can support Mission Services this holiday season is by participating in our Sponsor a Family Program. This manual is designed to give you an overview of the program, registration information and guidelines.

Thank you for giving our families a summer of hope! If you have any questions please get in touch with us. We would love to hear from you!

communityrelations@mission-services.com

905 528 4211 ext 3102

About Us

Mission Services of Hamilton is a non-profit multi-service agency in Hamilton.

Our vision is to create a healthy and resilient community where everyone feels safe and has access to healthy food, housing and appropriate treatment for addictions.

We accomplish this by offering professional services in a caring and dignified manner for every person who comes through our doors — without regard to faith, race, ethnicity, gender, age, disability, educational status, or sexual orientation.

What is the Sponsor a Family Program? Christmas can be a very challenging time for the vulnerable families and individuals we serve at Mission Services. For many, it can be difficult to provide the basic necessities, let alone special Christmas gifts.

You can make a difference this holiday season by participating in our Sponsor a Family Program. With your compassionate support, you will be ensuring those in need can experience a Christmas filled with joy.

Participating in the program is easy!

1. Pick your family size
2. Receive your wish list
3. Shop for your family
4. Drop off your donation



Here are the approximate costs by family size:

Individual

\$25 grocery card + \$50 in essential items and gifts

Approximate total \$75

2 Person Family

\$50 grocery card + \$100 in essential items and gifts

Approximate total \$150

3 Person Family

\$50 grocery card + \$150 in essential items and gifts

Approximate total \$200

4 Person Family

\$75 grocery card + \$200 in essential items and gifts

Approximate total \$275

5 Person Family

\$75 grocery card + \$250 in essential items and gifts

Approximate total \$325

6 Person Family

\$100 grocery card + \$300 in essential items and gifts

Approximate total \$400

Once you are ready to deliver your items for your family or individual(s), please come to Mission Services at 196 Wentworth St North (between Barton St. and Cannon St.)

Donations can be dropped off Monday through Friday between the dates of November 17th to December 12th.

Please pre-book your appointment for drop-offs.

The appointment time slots are:

9:00AM – 10:00AM

11:00AM – 12:00PM

1:00PM – 2:00PM

3:00PM – 4:00PM



If you are not able to drop off your donations during the days or times listed above, please let us know and we will do our best to accommodate you.

Dropping Off

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When you arrive at 196 Wentworth St N, please head to the #10 entrance.

This is the first major entrance on the left hand side of the building across from Cathy Wever Public School. There will be some signage so you know you have found the right spot.

Here is a photo for your reference:



*Find the #10 entrance and
call ext 3102 or 3113*

Please pull into any available parking spot and call (905) 528 4211 ext 3102 or 3113. A member of the Donor Relations Team will come down with a cart and assist you with unloading your donations.

Registering for Sponsor a Family

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To register for the Sponsor a Family Program, please send an email to communityrelations@mission-services.com and include the following information:

1. A full contact name
2. Contact details: address, phone number, email
3. The size of family you would like to sponsor
4. Your preferred drop off appointment date and time slot

Once we receive this information, you will receive your wish list shortly thereafter.

Please note, you can also participate in the Sponsor a Family by making a financial donation. We will take care of the shopping!

Please e-mail communityrelations@mission-services.com for more information.



We kindly ask that you take the following Sponsor a Family guidelines into consideration when making your donation:

- Please ensure gift cards and receipts are separated from your gifts and labeled in an envelope with your name and family ID
- All donations must be new.
- A gift-in-kind receipt for the pre-tax value is available with all original sales receipts.
- Please do not include personal items on your receipt.
- Should you wish to include extra items, linens, small kitchen appliances, kitchen ware, baby items (teethers, diapers, formula), socks & underwear, games, and gifts cards (Dollarama, Tim Hortons, McDonalds, Cineplex, Wal-Mart, Shopper's Drug Mart, Amazon, Limeridge Mall) would be gratefully received.
- If someone is dropping off your items on your behalf, please ensure you include their name when you register so we know who to expect.
- If you need to cancel or change your drop off appointment, please reach out communityrelations@mission-services.com



**Thank you for your interest in
Sponsoring a Family!**

**On behalf of the clients and staff at
Mission Services, we thank you for your
compassionate support.**

If you have any questions about the Sponsor a
Family Program please contact us:

**[communityrelations@mission-
services.com](mailto:communityrelations@mission-services.com) 905 528 4211 ext 3102**



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