

A decorative border at the top of the page features various school supplies including pencils, paper clips, a ruler, a protractor, a globe, and a spiral notebook, all in a vibrant, cartoonish style.

# MISSION SERVICES OF HAMILTON

## Back to School Drive Toolkit





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One of the ways that you can support Mission Services this season is by hosting a drive. This manual is designed to help you with your initiative, and will provide you with some helpful tools, ideas and fundraising guidelines.

Thank you for being a bright spot for families in need! If you have any questions please get in touch with us.

**communityrelations@mission-services.com**  
**905 528 4211 ext 3102**

## About Us

Mission Services of Hamilton is a non-profit multi-service agency in Hamilton. Our vision is to create a healthy and resilient community where everyone feels safe and has access to healthy food, housing and appropriate treatment for addictions.

We accomplish this by offering professional services in a caring and dignified manner for every person who comes through our doors — without regard to faith, race, ethnicity, gender, age, disability, educational status, or sexual orientation.



**What is a Fundraising Drive?** A Fundraising Drive is a campaign that is organized by an individual, organization or group. The purpose of a fundraising drive is to collect items for a chosen charity, like Mission Services.

**What's the Benefit?** By hosting a drive, you will be supporting Mission Services in a unique and fun way, while helping us achieve our goal to end poverty and create safe places to heal, learn and grow.



## Getting

**If you are interested in hosting a Back-to-School drive for Mission Services, please follow these steps:**

1. Thoroughly read through this Fundraising Drive Toolkit.
2. Send an e-mail to Mission Services at [communityrelations@mission-services.com](mailto:communityrelations@mission-services.com).
3. If known, indicate the type of drive you wish to host and your drop-off appointment preference.
4. Host your drive.
5. Drop off the items collected from your drive.





## **IN-KIND ITEM DRIVE**

Host a physical drive in your neighbourhood, at your business or school to collect food and hygiene items.

**Please note Mission Services does not accept clothing or furniture.**

## **VIRTUAL DRIVE**

Mission Services can provide you with your own online donation form to collect financial donations in lieu of physical items.





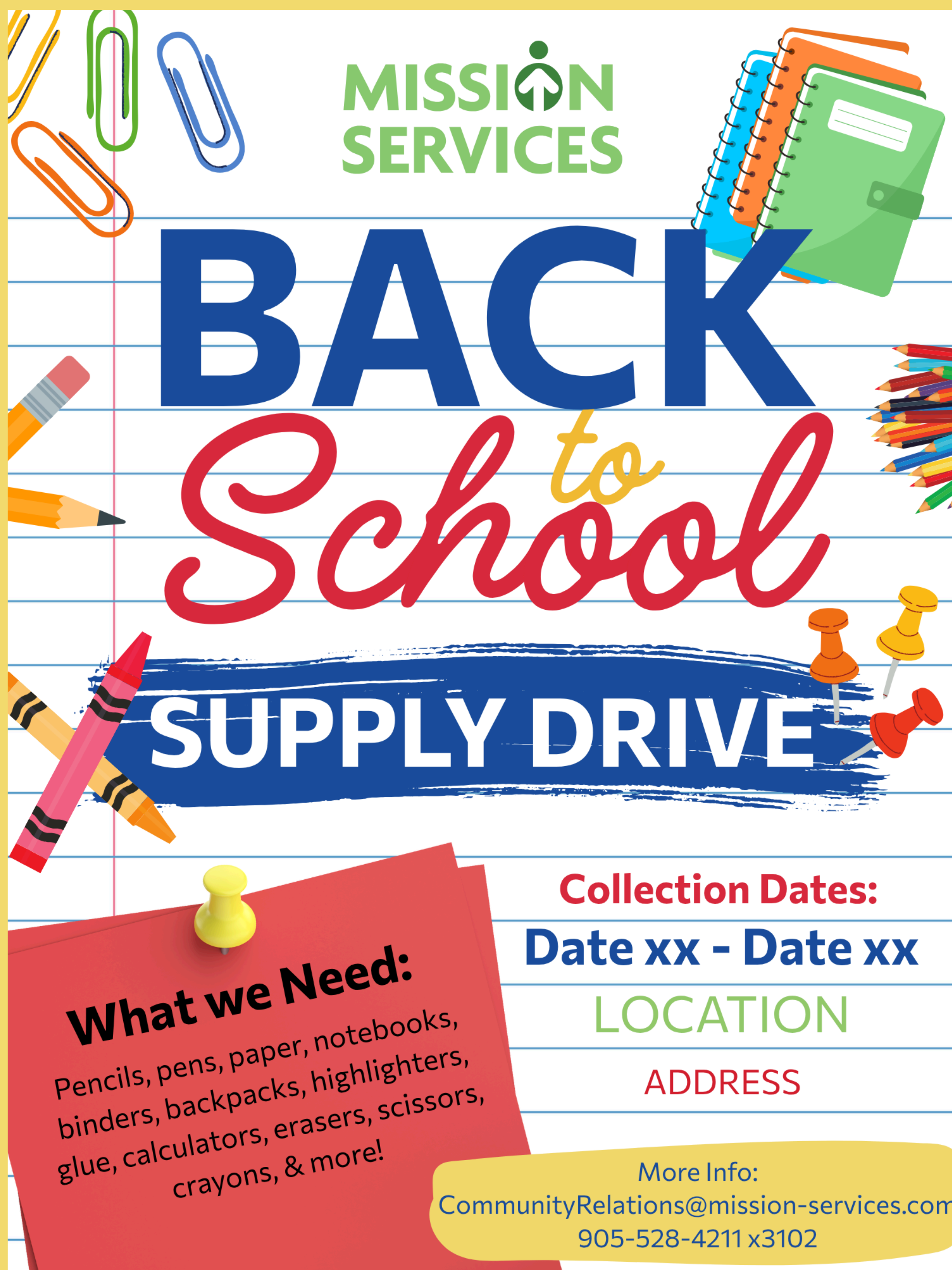
We kindly ask that you pre-book an appointment for dropping off your generous donations.

We accept donations Monday through Friday from 9:00AM - 4:00PM at 196 Wentworth St North.

A member of the Mission Services team will provide you with additional drop-off details as your appointment date approaches.





A colorful poster for a 'Back to School Supply Drive' set against a background of lined paper. The word 'BACK' is in large blue block letters, 'to' is in a small yellow script, and 'School' is in large red script. Below this, 'SUPPLY DRIVE' is written in white block letters inside a blue brushstroke. The poster is decorated with various school supplies: paper clips, notebooks, pencils, crayons, and pushpins. A red sticky note with a yellow pushpin is pinned to the bottom left, listing needed items. On the right, there are fields for 'Collection Dates', 'Date xx - Date xx', 'LOCATION', and 'ADDRESS'. A yellow box at the bottom right contains contact information.

**MISSION SERVICES**

# BACK to School

## SUPPLY DRIVE

**What we Need:**  
Pencils, pens, paper, notebooks,  
binders, backpacks, highlighters,  
glue, calculators, erasers, scissors,  
crayons, & more!

**Collection Dates:**  
**Date xx - Date xx**  
**LOCATION**  
**ADDRESS**

More Info:  
[CommunityRelations@mission-services.com](mailto:CommunityRelations@mission-services.com)  
905-528-4211 x3102

**Thank you for your interest in hosting a drive for Mission Services of Hamilton!**

**On behalf of the clients and staff at Mission Services, we thank you for your compassionate support.**

If you have any questions about hosting a drive, please contact us:



**[communityrelations@mission-services.com](mailto:communityrelations@mission-services.com)**



**905 528 4211 ext 3102**

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