



## **Call for Volunteer Board Members**

**3 Year Term to a Maximum of 2 Terms**  
**2 Positions**

### **Are you seeking a rewarding volunteer opportunity?**

Mission Services has a volunteer Board of Directors, whose members work together to provide governance oversight using a Policy Governance Model. We are currently seeking new and diverse Board members.

#### **Currently Seeking Individuals with these Areas of Expertise:**

- Not for profit Finance/Accounting
- Equity, Diversity and Inclusion
- Ambassador for change and Champion of our services.

#### **About Mission Services:**

Mission Services is a non-profit, charitable, social service agency who is on a mission to alleviate the effects of poverty in our community by creating safe places for individuals to heal and to help restore hope. We believe every person deserves access to healthy food, safe shelter, affordable housing, and opportunities to make positive change.

We offer services in a caring and dignified manner – without discrimination based on faith, race, ethnicity, gender, age, disability, educational status, or sexual orientation.

#### **POSITION SUMMARY:**

Our Board of Directors follows a policy governance model and provides leadership where appropriate in advocating for change in our Community and in Government legislation to enhance the welfare, health and social functioning of people served by Mission Services of Hamilton

The Board strives to be informed about and connected to the work of Mission Services. The Board reviews and develops governing policies with respect to organizational ends and outcomes and ensures the implementation of the Strategic Plan through a relationship with the Executive Director.

#### **KEY RESPONSIBILITIES:**

- Prepare for and attend board meetings
- Work collaboratively as a team to ensure good board decisions
- Review, clarify and amend the mission and objectives of the organization
- Develop, amend and approve by-laws and governing policies.
- Monitor the performance of the organization

- Keep informed about community issues relevant to the work of Mission Services
- Participate in Board Committees
- Participate in strategic planning processes
- Participate in events that promote the work and fundraising of MSH

#### **QUALIFICATIONS:**

- Be aware of the social issues within our community (addictions, mental health, food insecurity, homelessness, and violence against women)
- Be an advocate and champion of the organization to the community
- Time (as required)
- Value and support the principles of EDI (Equity, Diversity and Inclusion)

#### **HOURS OF WORK:**

**Time Commitment:** Approximately 4 regular, quarterly, in-person meetings per year plus at least two, one day retreats per year. Additionally, we expect all board members to participate in one sub-committee meeting with a minimum commitment of 2-3 meetings annually.

**Term: 3-year term to a maximum of 2 terms.**

**To apply for this position, please send your cover letter and resume to:**

**Sheila Lipke - Chair of the Board**

[boardchair@mission-services.com](mailto:boardchair@mission-services.com)

**This position will remain posted until filled**

At Mission Services of Hamilton, we value diversity in our employees and we work from an anti-racism/anti-oppression framework and strive for equity and inclusion.

We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, people living with disabilities, and those with lived experience of abuse, food insecurity, homelessness, mental health difficulties and addictions.

Mission Services is also committed to developing an inclusive, barrier-free selection process and work environment. We thank all applicants, however, only those candidates selected for an interview will be contacted. If contacted, please advise us if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.