



JOB POSTING
Food Services
Cook
Full-Time, Permanent
1 Position
Wage: \$19.05
(Includes Benefits & RRSP)*
Posting No. MS0449

POSITION SUMMARY:

The Cook will prepare food and assist in food preparation for Mission Services' sites. This position will require a working knowledge, and a range of skills pertaining to, working within Health and Safety guidelines and proper food handling techniques. The Cook will have valid Food Handler's Certification and the ability to work a flexible schedule of day, afternoon and weekend shifts, as required to meet the needs of the programs.

KEY RESPONSIBILITIES:

- Prepare food and assist in food preparation for residential facilities with 100+ individuals
- Receive, organize, and rotate food items
- Utilize food donations efficiently and within appropriate health guidelines
- Maintain an orderly and clean kitchen keeping within Health and Safety guidelines and proper food handling
- Work from an Anti-Racism, Anti-Oppression framework
- Work with staff and volunteers to deliver the best service possible
- Committed to uphold the organization's mission, values and standards
- Adhere to a strict policy of confidentiality
- Work safely, identify any health and safety concerns and report to management, and follow Mission Services workplace health and safety policies and procedures at all times
- Other duties as required to ensure the continuation of service to residents/service users

QUALIFICATIONS:

- Minimum of two (2) years of kitchen experience, experience in a healthcare or social services organization
- Knowledge of Canada Food Guidelines
- Sensitivity and ability to work in an environment that serves marginalized individuals (poverty, homelessness, trauma, abuse and addiction), while demonstrating and modelling good boundaries
- Flexibility to work with a variety of food donations
- Ability to work independently and in a team environment
- Ability to lift up to 22.5 kg (50 lbs)
- Non-Violent Crisis Intervention (NVCI) Training is an asset

HOURS OF WORK:

- 37.5 hours per week; ability to work a flexible schedule of weekdays and weekends
- Shift Times: 6:00AM- 2:00PM, 9:00AM- 5:00PM

REQUIREMENTS:

- Police Vulnerable Sector Check
- Two-Step Tuberculosis Skin Test
- Valid Food Handlers Certification
- Proof of two COVID-19 vaccinations, or willingness to register to receive these vaccinations as soon as possible

COMPENSATION:

- Wage starts at 19.05 per hour
- *Benefits after 3-months
- *Group RRSP Employer matching up to 3% after one (1) year of continuous employment

To apply for this position, please send your cover letter and resume by 5:00PM on November 30, 2023 to:

Director of Human Resources

Mission Services of Hamilton

Email: HR@mission-services.com

To ensure that Mission Services follows a fair, consistent recruitment and selection process, candidates may be selected for interview once the posting closes as per the date noted in this posting

At Mission Services of Hamilton, we value diversity in our employees and we work from an anti-racism/anti-oppression framework and strive for equity and inclusion.

We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, and people living with disabilities, and those with lived experience of homelessness, mental health difficulties and addictions.

Mission Services is also committed to developing an inclusive, barrier-free selection process and work environment. We thank all applicants, however, only those candidates selected for an interview will be contacted. If contacted, please advise us if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality