



**JOB POSTING**  
**Food Services**  
**Good Food Program Cook**  
**Full-Time, Permanent**  
**1 Position**  
**Wage: \$19.19**  
(Bargaining Unit Position as per Collective Agreement)  
**Posting No. MS0304**

**POSITION SUMMARY:**

The Good Food Program Cook prepares, and serves healthy meals to all women-identified and non-binary individuals and their dependants accessing services at Inasmuch House. Meals are provided in a congregate dining setting, and the Good Food Program cook is aware of issues related to domestic violence, trauma, and homelessness, and is able to interact with residents in a way that is sensitive to their needs and non-judgmental. All staff work in accordance with Mission Services' vision to create a healthy and resilient community.

**KEY RESPONSIBILITIES:**

- Coordinate with Mission Services Food Services Department about the inventory of food and basic kitchen supplies
- Prepare meals that meet the needs of service users and that are within the program budget under the direction of the Food Services Leadership Team
- Ensure that meals meet cultural and dietary needs of service users under the direction of the Food Services Leadership Team
- Maintain a high standard of cleanliness in the kitchen
- Ensure that a high standard of health and safety is maintained in the kitchen
- Model professional behaviours and positive communication with service-users, staff, students and volunteers
- Attend and participate in regularly scheduled staff meetings and trainings as required
- Work safely, and identify and report any health and safety concerns to management, in accordance with Mission Services' Workplace Health and Safety Policies and Procedures
- Adhere to a strict confidentiality policy
- Adhere to all Mission Services and Inasmuch House and Shelter Standards policies and procedures
- Other duties as required to ensure continuation of services under the direction of the Food Services Leadership Team

**QUALIFICATIONS:**

- Minimum of two (2) years of experience with large-scale food preparation and kitchen management
- Preferred minimum diploma or degree in any of the following fields: culinary and or nutrition
- Preference for experience working with volunteers or experience in a position that requires supervisory skills
- Ability to prepare healthy and delicious meals for up to eighty 40 people

- Knowledge of Canada Food Guidelines, basic nutrition and culturally-specific cuisines
- Sensitivity and ability to work in an environment that serves marginalized individuals (poverty, homelessness, trauma, abuse and addiction), while demonstrating and modelling good boundaries
- Flexibility to work with a variety of food donations
- Ability to work independently and in a team environment

**HOURS OF WORK:**

- 37.5 hours per week; hours per shift 10:30 a.m. to 6:30 p.m. with the ability to work weekdays and weekends – alternating weekends off.

**COMPENSATION:**

- \*Hourly wage: \$19.19
- \*Benefits after 3-months of continuous, active employment
- \*Group RRSP employer matching up to 3% after one (1) year of continuous employment

**REQUIREMENTS:**

- Police Vulnerable Sector Check
- Two-Step Tuberculosis Skin Test
- Valid Food Handlers Certification
- Proof of two COVID-19 vaccinations, or willingness to register to receive these vaccinations as soon as possible

**To apply for this position, please send your cover letter and resume by 5:00PM on December 1, 2022 to:**

**Director of Human Resources**

**Mission Services of Hamilton**

**Email: [HR@mission-services.com](mailto:HR@mission-services.com)**

*At Mission Services of Hamilton, we value diversity in our employees and we work from an anti-racism/anti-oppression framework and strive for equity and inclusion.*

*We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, and people living with disabilities*

*Mission Services is also committed to developing an inclusive, barrier-free selection process and work environment. We thank all applicants, however, only those candidates selected for an interview will be contacted. If contacted, please advise us if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.*