



## **Volunteer Position Board Member 3 Year Term to a Maximum of 2 Terms 1 Position**

### **POSITION SUMMARY:**

Mission Services is currently seeking a volunteer Board member.

We are currently seeking, in particular, a person with experience or understanding of the issues of homelessness, Domestic and Intimate Partner Violence or Addictions and Mental Health issues.

Mission Services is a non-profit, multi-sector social service agency who believes every person deserves access to healthy food, safe housing, and opportunities for tomorrow and we are on a mission to end poverty and to create safe places for individuals to learn, heal and grow.

We accomplish this by offering professional services in a caring and dignified manner for every person who comes through our doors – without discrimination based on faith, race, ethnicity, gender, age, disability, educational status, or sexual orientation. With a staff of approximately 200, we serve thousands of individuals annually.

**Services Offered:** Thousands of individuals are served annually through Addictions Treatment, Emergency Food Support, Drop-In for homeless and marginally housed female identified persons, Emergency shelter for female identified persons and children fleeing violence and abuse, Emergency shelter for men experiencing homelessness, Housing First Programs and Intensive Case Management, Children's After School programming.

**Our Values:** Respect, equity, compassion, harmony, acceptance, dignity, stewardship, excellence, recognition, collaboration.

**Our Vision:** We envision and strive towards creating a healthy and resilient community where everyone feels safe and has access to healthy food, housing, appropriate treatment for addictions, and opportunities to enrich their futures and participate in the life of our neighborhoods and our city.

**Our Mission:** Mission Services of Hamilton is a Christian charitable organization whose purpose is to serve people and fulfill God's call to Act Justly, Show Mercy and Offer Hope.

### **Board Description**

The Board of Directors of Mission Services represents the organization's members in determining and requiring appropriate organizational performance.

Our Board of Directors follows a policy governance model and provides leadership where appropriate in advocating for change in our Community and in Government legislation to enhance the welfare, health and social functioning of people served by Mission Services of Hamilton

The Board strives to be informed about and connected to the work of Mission Services. The Board is responsible as a link between the organization and the members of Mission Services and reviews and develops

governing policies with respect to organizational ends and outcomes and ensures the implementation of the Strategic Plan through monitoring of the Executive Director.

The Directors are accountable to members, key stakeholders and the community in general.

**KEY RESPONSIBILITIES:**

- Prepare for and attend board meetings
- Work as a team member and support board decisions
- Review, clarify and amend the mission and objectives of the organization
- Develop, amend and approve by-laws and governing policies.
- Monitor the performance of the organization
- Participate in the hiring, monitoring and evaluating of the Executive Director
- Keep informed about community issues relevant to the work of Mission Services
- Participate in the recruitment of new Board members
- Participate in Board Committees
- Participate in strategic planning processes

**QUALIFICATIONS:**

- Knowledge of community services (addictions, mental health, housing, poverty and violence against women)
- Commitment to the organization's mission
- Time (as required)
- Openness to learning
- Applied knowledge of anti-racism, anti-oppression principles

**HOURS OF WORK:**

**Time Commitment:** Approximately 11 meetings per year (9 regular monthly meetings and 2 half day planning sessions). Additionally, we encourage all board members to participate in one sub-committee meeting with a minimum commitment of 2-3 meetings annually

**Term:** 3 year term to a maximum of 2 terms.

**To apply for this position, please send your cover letter and resume to:**

**Jerry Bulthuis- Chair of the Board**

**at**

**[jerrybul@nas.net](mailto:jerrybul@nas.net)**

**This position will remain posted until filled**

*We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, people living with disabilities, and those with lived experience of homelessness, mental health difficulties and addictions.*

*Mission Services is also committed to developing an inclusive, barrier-free selection process and work environment. If contacted, please advise us if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.*

