



## **JOB POSTING**

### **Women's Services – Inasmuch House**

#### **FULL-TIME TRANSITIONAL HOUSING SUPPORT WORKER ( 5 MONTH CONTRACT)**

*(Bargaining Unit Position)*

**Wage range \$17.11- \$19.94 (as per wage grid)**

#### **KEY RESPONSIBILITIES:**

1. Provide direct service to women and their dependents transitioning from/to shelter and in the community. This includes individual case management and the development and facilitation of group activities supports in the areas of abuse education, advocacy, connecting with community supports and finding and maintaining housing.
2. To support the development of a transitional support plan and a safety plan for women and their dependents, who have experienced abuse, based on the principles of person centred planning, self- determination and choice, and that services provided are reflective of these plans. These plans will include short-term and long-term goals and may include:
  - Finding and maintaining housing
  - Applying for social assistance
  - Applying for social housing
  - Securing financial assistance
  - Connecting with counselling and other support services
  - Connecting with community resources (e.g. schools, legal, immigration)
3. Assist women and their dependents in identifying supports they require and further assist them in accessing those supports.
4. Liaise and support with community support agencies.
5. Work with community partners to conduct outreach, program promotion and service delivery (relocation of service).
6. Ensure the keeping of systematic records, files and relevant statistics for this program area and provide regular statistical reports.
7. Represent the program in the community through public education and committee participation.
8. Provide therapeutic groups for women who have experienced abuse..
9. Assist front-line staff with duties required to manage the shelter as necessary.
10. Adhere to a strict policy of confidentiality.
11. Other duties as required to ensure the continuation of service to residents/clients.
12. Work safely, identify any health and safety concerns and report to management, and follow Mission Service's workplace health and safety policies and procedures at all times.

#### **QUALIFICATIONS:**

1. A degree or diploma in social services, and/or social work, or equivalent combination of education and experience.
2. One or two years related experience in working with abused women and managing client cases.
3. One or two years related experience in community outreach/program promotion.
4. One or two years related experience developing and delivering group supports
5. Demonstrated understanding and knowledge of issues of woman abuse and child abuse.
6. Excellent counselling, crisis intervention, organizational and interpersonal skills.
7. Excellent Anti-Racism/Anti-Oppression analysis and practice.
8. Demonstrated understanding of trauma informed care.
9. Ability to work under pressure and in crisis situations.
10. Confident decision maker and enthusiastic team player.
11. Committed to upholding the organization's mission, values and standards.
12. Fluency in French is an asset.
13. Valid, clean driving abstract and a reliable vehicle are required.

***Only those selected for an interview will be contacted, no phone calls please. Applications will be reviewed until position is filled. Please submit a résumé with cover letter by August 1<sup>st</sup>, 2017 to:***

**Program Manager – Women's Services, Mission Services of Hamilton, Inc.**

**P.O. Box 368, Hamilton, ON L8L 7W2 email to [Lsantone@mission-services.com](mailto:Lsantone@mission-services.com)**

**Mission Services is an equal opportunity employer**

In accordance with the Accessibility for Ontarians with Disabilities Act; Mission Services is committed to

accommodating individual needs of applicants with disabilities throughout the recruitment process. Please call Human Resources at 905-528-5100 Ext. 3115 or email at [ecowan@mission-services.com](mailto:ecowan@mission-services.com), if you require an accommodation to ensure your equal participation during the recruitment and selection process.