



INTERNAL JOB POSTING

ASSISTANT COOK – INASMUCH HOUSE

0.6 FTE (22.5 HOURS PER WEEK)

(Bargaining Unit Position as per Collective Agreement)

(Shifts include: Day/afternoon, some weekend work)

Wage range \$15.85-16.14 per hour

One (1) Position Available

Mission Services is looking for a qualified and experienced Assistant Cook for our Good Food Program. The successful candidate will work closely with the Good Food Worker and be responsible for the following:

KEY RESPONSIBILITIES:

1. Preparing, serving and cleaning up after meals/events using appropriate safe food handling and health & safety practices.
2. Maintaining an orderly and clean kitchen.
3. Maintaining good order of stock and supplies and conducting inventory.
4. Contributing to an emotionally safe, supportive and welcoming atmosphere in the dining room.
5. Maintaining good communication with the Good Food Worker regarding residents' food needs and any other relevant information to support their progress in meeting goals.
5. Providing support to residents in accessing good food that meets their dietary and cultural needs including providing support to residents to cook individually and in small groups.
6. Adhering to a strict policy of confidentiality.
7. Work safely, identify any health and safety concerns and report to management. Follow Mission Services workplace health and safety policies and procedures at all times.
8. Other duties as required to ensure continuity of service for residents

QUALIFICATIONS:

1. Safe Food Handling Certificate. Formal training in food service an asset.
2. Minimum 6 months related experience.
3. Sensitivity to the issue of violence against women and the impact of trauma on women and children.
4. Willingness to learn about good practices in trauma informed service.
5. Sensitivity and ability to work in a residential setting.
6. Ability to work independently as part of a multi-disciplinary team.
7. Committed to upholding the organization's mission, values and standards.
8. Fluency in French is an asset.
9. Driver's licence and access to a vehicle required (mileage compensated).

Please submit a résumé with cover letter by August 11th, 2017 to:

Program Manager – Women's Services

Mission Services of Hamilton

P.O. Box 368, Hamilton, ON L8L 7W2 or email to Lsantone@mission-services.com

Mission Services is an equal opportunity employer

In accordance with the Accessibility for Ontarians with Disabilities Act; Mission Services is committed to accommodating individual needs of applicants with disabilities throughout the recruitment process. Please call Human Resources at 905-528-5100 Ext. 3115 or email at ecowan@mission-services.com, if you require an accommodation to ensure your equal participation during the recruitment and selection process.