



JOB POSTING

Community Services

Good Food Centre Seasonal Assistant

37.5 hours per week for 10 weeks

\$16.41 per hour

KEY RESPONSIBILITIES:

1. Assist with the all aspects of the Christmas Care Program
2. Assist with registering community members through Link 2 Feed database
3. Prepare toy donations for distribution to families with children
4. Assist with food distribution
5. Other duties as required to ensure the continuation of service to community members in GFC
6. Work safely, identify any health and safety concerns and report to management, and follow Mission Services workplace health and safety policies and procedures at all times.

QUALIFICATIONS:

1. Excellent computer and telephone skills.
2. Excellent communication and interpersonal skills.
3. Understanding of issues facing low-income client groups.
4. Ability to work alone and with a group.
5. One or more years of post-secondary education: college or university.
6. Driver's license an asset.
7. Committed to uphold the organization's mission, values and standards.

REQUIRED TRAINING:

1. WHMIS Training
2. Standard First Aid and CPR

Only those selected for an interview will be contacted; no phone calls please.

Please submit a résumé with cover letter by October 13th, 2017 to:

Mission Services of Hamilton, P.O. Box 368, Hamilton, ON, L8L 7W2

Fax (905) 521-0251

Or e-mail to kmendonca@mission-services.com

Mission Services is an equal opportunity employer

In accordance with the Accessibility for Ontarians with Disabilities Act, Mission Services is committed to accommodating individual needs of applicants with disabilities throughout the recruitment process. Please call Human Resources at 905-528-5100 Ext. 3115 or email at ecowan@mission-services.com, if you require an accommodation to ensure your equal participation during the recruitment and selection process.