



## **JOB POSTING – Summer Student**

### **Women’s Services - Inasmuch House**

**Child & Youth Recreational Worker (day and afternoon shifts)**

**\$15.85 per hour – 8 weeks (30 hours per week)**

#### **KEY RESPONSIBILITIES:**

1. Assist in the development and implementation of a recreational summer program for children and youth living in the shelter. This includes contacting potential donors for free passes and group rates and following the allotted budget.
2. Assist in the recreational activities to suit the needs of the program. This includes ongoing assistance with the children’s play spaces.
3. Assist in providing support and advocacy to children and youth in the shelter.
4. Report any child protection concerns immediately to the Assistant Director or Residential Program Manager.
5. Have working knowledge of and adherence to HPS, C/CAS and HWDSB Communication Protocols
6. Assist staff in the daily maintenance of the program. This may include but is not limited to such things as: cleaning the playroom, supervising children, and identifying maintenance and security needs.
7. Adhere to a strict policy of confidentiality.
8. Work safely, identify any health and safety concerns and report to management, and follow Mission Services workplace health and safety policies and procedures at all times.

#### **QUALIFICATIONS:**

1. A returning student in a social work or related program in a post secondary school.
2. Demonstrates a basic understanding of woman abuse and child abuse issues.
3. Ability to prioritize multiple tasks.
4. Strong interpersonal skills.
5. Exemplifies excellent skills in working with vulnerable people.
6. Organized, with good communication skills, both oral and written.
7. Ability to work independently and within a team setting.
8. Demonstrated understanding around issues of confidentiality.
9. Committed to uphold the organization’s mission, values and standards.

***This position is funded by the Canada Summer Jobs Program. As per the funding requirements, an eligible applicant is someone who:***

1. is between 15 and 30 years of age (inclusive) at the start of employment;
2. was registered as a full-time student during the preceding academic year;
3. intends to return to school on a full-time basis during the next academic year;
4. is a student in a secondary, post-secondary, vocational or technical program;
5. is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act\* and;

6. is legally entitled to work according to the relevant provincial / territorial legislation and regulations

Mission Services is an equal opportunity employer

In accordance with the Accessibility for Ontarians with Disabilities Act, Mission Services is committed to accommodating individual needs of applicants with disabilities throughout the recruitment process. Please call Human Resources at 905-528-5100 Ext. 3115 or email at [ecowan@mission-services.com](mailto:ecowan@mission-services.com), if you require an accommodation to ensure your equal participation during the recruitment and selection process.

*Only those selected for an interview will be contacted, no phone calls please. Please submit a résumé with cover letter by May 25<sup>th</sup>, 2018 to:*

**Director, Women's Shelter  
Mission Services of Hamilton, Inc.,  
P.O. Box 368, Hamilton  
ON L8L 7W2**

**Fax (905) 529-6156 or e-mail to [Claliberte@mission-services.com](mailto:Claliberte@mission-services.com)**